

11<sup>th</sup> May 2018

Dear Parents/Guardians

## **PARENT GOVERNOR ELECTION**

We have a vacancy for 1 parent Governor which we need to fill as soon as possible.

Nominations for the role are welcomed from parents and carers of students at the UTC who are passionate about education and would like to be a part of a dynamic Governing Body. The Governing Body aims to support myself and the Senior Leadership Team at the UTC to achieve outstanding education for young people who will contribute significantly towards the future workforce of the region within the areas of engineering, cyber and digital.

Parent Governors are valued members of the Governor team and play an important role; the Governing Body works together as a group, meeting at least once per term with meetings usually commencing at 6pm. They will play a vital role in ensuring the Governing Body is aware of the views of parents and the local community. There may also be occasions where Governors training and school related activities are scheduled within the school day.

The Governing Body is responsible for the strategic direction of the UTC, promoting high standards of educational achievement and ensuring our resources are used to maximum effect. Life as a Governor is interesting and varied and we feel sure that there are parents prepared to take on this important role. At this stage in the UTC development, Parent Governors will be elected for a term of 2 years. When the next Parent Governors are elected in 2019, they will have a term of office of 4 years.

A Parent Governor information sheet can be found attached to this letter for your assistance and further information is also available on the school website, by the following link <http://www.berkeleygreenutc.org.uk/Governance>.

If you interested in becoming a Governor, please complete the attached Nomination form (self-nomination is acceptable) including a personal statement of no more than 250 words, and return it in a sealed envelope to the School Office for the attention of Mrs L Day, Clerk to the Governors by **12.00 noon on Friday 25<sup>th</sup> May 2018**.

If there are more nominations than vacancies, an election will be held and you will be sent a voting paper.

Yours sincerely

Paul Ramage,  
Principal



## Berkeley Green UTC

### Election of Parent Governors – May 2018

#### Nomination Form

Name:

Address:

Contact phone number:

Contact Email:

The above-named has a child at Berkeley Green UTC, is willing to serve if elected and is hereby nominated to stand for election.

Nominated by (self nomination is acceptable): (name in capitals and address)

Signature of nominee:

Candidate's statement, of no more than 250 words, for inclusion on ballot paper (continue on separate sheet if necessary). Please ensure you include information relating to evidence of your skills and experience beneficial to the role and how you think you can assist in the future work of the Governing Body. :

Please return completed nomination forms to the UTC Office in a sealed envelope for the attention of Mrs L Day, Clerk to the Governors by **12:00 noon on 25<sup>th</sup> May 2018.**