



## Berkeley Green UTC – Weekly News

Friday 15<sup>th</sup> September

### Message from the Principal

As we reach the end of our first timetabled week of lectures, seminars, workshops and labs, staff and students have settled down to a purposeful working atmosphere. Our open plan study area and Cyber Café is a hive of activity at break and lunch and a quiet and focused area of work at other times. We are always open for visitors, and students will be meeting some of our employer partners this afternoon as Andy Keenan hosts a project planning session. In order to see the progress that we have made, you are all warmly invited to attend our first open event of the academic year, on Saturday 30<sup>th</sup> September, between 10am and 1pm

As well as our academic and technical courses, we understand the importance of good health and fitness, and as such, all our Year 10 students will have 2 hours of physical education each week. This is led by Graham Withers, our PE specialist. From next week, we will also allow students to make use of our Challenge Arena at lunchtimes to play badminton and table tennis. Futsal and Basketball ball will be available later in the term when our very impressive (and expensive) projector hanging from the ceiling is protected by a cage.

During our first half term, we want to give parents and guardians the opportunity to meet with our pastoral teams to discuss initial progress and any settling in issues. From this afternoon you will be able to use your **Arbor login and password** to book a parents' review meeting with your son or daughter's tutor (team leader in UTC speak!). To give time for 10 minute appointments we are offering two sessions, either 2 - 4 pm on Wednesday 27<sup>th</sup> September or 5 - 7 pm on Thursday 5<sup>th</sup> October. In addition, Abigail Palmer our Inclusion Manager will be available for appointments (email [abigail.palmer@berkeleygreenutc.org.uk](mailto:abigail.palmer@berkeleygreenutc.org.uk)) if you wish to discuss issues concerning educational needs and additional support.

#### Guide of how to book appointments:

- When you sign in to Arbor you can see your child's home page, to the right hand side you can see **Guardian Consultations**.
- Click on **Parents Evenings with Tutors**
- Book My Consultations will appear, then click on the words **Parents Evening**
- **Schedule Meeting** availability will pop up and provide drop down dates and **time slots**
- Select a **time slot**, click on **who is coming**, **book time slot** and **add a note if required**.

A green tick will appear if you have been successful on the right hand side.



Andy Keenan and Gareth Lister, who have overall pastoral responsibility for Year 10 and Year 12 respectively, will also be available, as will I. Although we would prefer you to use the Arbor on-line booking system, as an alternative, you can send a message via your son/daughter to their team leader requesting an appointment. If you have any concerns about this or any other matter, please do not hesitate to contact us on our office email, [office@berkeleygreenutc.org.uk](mailto:office@berkeleygreenutc.org.uk).

Kind Regards

*Paul Ramage*

**Principal – SGS Berkeley Green UTC**