

Attendance at the UTC

SGS Berkeley Green UTC expects the highest levels of attendance, and every student should aim for 95-100%. Regular Attendance is of the utmost importance and we expect our students to attend the UTC for every session the UTC is open for them to attend, unless the reason for their absence is one that meets the UTC's criteria for authorising absences as stated in our attendance policy.

Full attendance is a critical factor in ensuring positive educational outcomes and that our students reach their social potential. We are committed to providing high quality inclusive learning opportunities for all students. Any problems that impede full attendance need to be identified and addressed as quickly as possible.

If a student at SGS Berkeley Green UTC will be absent then we ask that the parent(s) or carer(s) call us on each day of absence: Tel: 0800 4701516

'Central to raising standards in education and ensuring all pupils can fulfil their potential is an assumption so widely understood that it is insufficiently stated – pupils need to attend school regularly to benefit from their education. Missing out on lessons leaves children vulnerable to falling behind. Children with poor attendance tend to achieve less in both primary and secondary school.'
(Department for Education, 2017)

The UTC can only grant leave of absence during term time for exceptional circumstances. The granting of leave of absence in UTC term time is, by law, a matter for consideration and decision by the UTC. There is no automatic right to any leave in term time. The Department for Education (DfE) and our policy is that holidays should not be taken in term time. Where such requests are made, for the leave to be granted, the Principal will decide if there are exceptional circumstances. Each case will be considered individually and on its own merits.

SGS Berkeley Green UTC follows the Local Authority's guidelines to address attendance which may include the use of statutory powers which involves the use of Penalty Notices and Court prosecution.