

South Gloucestershire and Stroud Academy Trust (SGSAT)

SGS Berkeley Green UTC Provider Access Policy and Procedures

**If you would like this document in an alternate format
Please contact the SGS-AT Human Resources Department**

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Approved by:	
Date:	

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

Students in years 10-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact *Andrew Kennan, Assistant Principal*,

Telephone: 08004701516 Email: office@berkeleygreenutc.org.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

	Autumn Term	Spring Term	Summer Term
Year 10	Life Skills – work experience preparation sessions	Employer Project sessions	Assembly and team time opportunities

	Autumn Term	Spring Term	Summer Term
Year 11	Assemblies on opportunities at 16	Post 16 taster sessions	
Year 12	Employer Projects	Small group sessions: future education, training and employment options lead by employer partners	Small group sessions: future education, training and employment options alongside UTC preparation
Year 13	Workshops – HE and higher apprenticeship applications		

Please speak to our named Careers Leader to identify the most suitable opportunity for you.

The school policy on safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our students.

Premises and facilities

The school will make the challenge arena, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Assistant Principal with responsibility for CEIAG or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Student Services Area, which is managed by the Student Services Team. This area is available to all students at lunch and break times.